

Bond Hour Positions - Responsibilities

1. Coach

Recreational Team:

- No coaching qualification required
- For a better coaching experience WBSC encourages new coaches to participate in the following seminars full of great ideas and teaching concepts:
 - U4-U5 complete the Active Start course
 - U6-U7 complete the FUNdamentals course
 - U9-U12 complete the Learn to Train course
- The WBSC will reimburse the cost of the course taken upon completion

Travel and Competitive Teams:

- Competitive- Head Coaches and Assistant Coaches
 - Must have Senior Level + Respect In Soccer **OR** Soccer for Life + Making Ethical Decision + Respect In Soccer
- Developmental League- Head Coaches and Assistant Coaches U9-U12
 - Must have Learn to Train + Making Ethical Decisions + Respect in Soccer
- Recreational League- Head Coaches U13 and U
 - Must have Soccer for Life + Making Ethical Decision + Respect in Soccer
- Recreational League - Assistant Coaches U13 and Up
 - Must have Respect in Soccer and required level is recommended along with Making Ethical Decisions (for 2014 Outdoor Season)
 - For 2015 Assistant coaches must have same as Coaches. (Soccer for Life, Making Ethical Decisions + Respect in Soccer)
- The WBSC will reimburse the cost of the course taken upon completion

Additionally: As a volunteer coach your duties may include but is not limited to:

- Attending a coaches meeting prior to the start of the season to receive team rosters, uniforms, soccer balls and a coaches bag. Once a coach has received their player list, calls to parents should be made within 48 hours informing them of their child's team colour, name and pre-game meeting night.
- *Only for coaches of U11+ coaches need to ensure that they have game sheets available prior to each game, print copies and have them available in the event the team manager is away. Follow up with the team manager to ensure that the game sheets have been submitted to HDSL within 24 hours!*

- Throughout the season a coach must remain in continuous contact with players and parents to let them know about game schedules, times, locations and practice information.
- It is expected that Coaches wear the Volunteer Shirts or Jerseys provided by the WBSC to every game.
- Coaches must be committed to providing weekly practices in addition to the weekly games. It is expected that all coaches will arrive ahead of the scheduled times to set up for drills or have their players warmed up in preparation for the game.
- It is the responsibility of the coaches to notify players and parents if you are unable to attend a practice and or games. It is the responsibility of the coach to ask for a parent volunteer to step forward to fill in while you are away.
- Coaches should always be positive and demonstrate an enthusiastic approach to supporting the learning and development of each player on the field.
- If you would like assistance with learning new drills, or suggestions of games to encourage skill development please don't be afraid to ask. Our Board members are more than happy to provide you with any support you might need.

2. Assistant Coach

- 5 full bond hours are awarded for the season
- For travel and development teams assistant coaches are required to have completed the same training courses as outlined above for coaches.
- As the Assistant Coach your job responsibility is to assume full coaching duties in the event the coach is unable to attend a game and or practice.
- Your role is to support in coaching the children, provide suggestions to the coach on drills or fun game ideas which will help facilitate the children's skills and capabilities.
- Your role is to ensure the children are engaged in watching their team mates from the sidelines, and are supporting their team in a positive manner.
- An assistant's role may be preparing the children with knowing which positions they will take during the next substitution or shift change.

3. Team Manager:

- 5 full bond hours are awarded for the season
- Ensures that every player has a signed copy of:
 - The WBSC Player Medical Information Form
 - The WBSC Parents/Guardians Spectator Code of Conduct form
 - The WBSC Coach/Manager Code of Conduct form
 - The WBSC Player Code of Conduct form
- Follows up with parents to ensure all forms have been collected. Notifies coach if forms have not been completed.

- Collects all of the email addresses of parents/guardians.. provides to Coach and Bond hour rep.
- Provides the bond hour rep with parental contact information, and the coach(es)
- May be called upon to assist in games or practices in the event the coach/assistant is absent.
- Sends out reminders to parents about game time/locations.
- For U11-12 managers are responsible for creating weekly game sheets, providing 3 copies to the referee prior to the game begins and then scans/faxes/photo-emails a copy to hds12014@gmail.com
- For U14-18 the team manager is responsible for submitting game reports to HDSL, and managing the team game reports using the website: <http://hds1.e2esoccer.com>, the manager also has to print 3 copies of the game sheets prior to each game.
- Team managers can make use of apps including "remind" to keep parents informed of games/practice times/schedule changes.
- The team manager is responsible for following up with the other lead positions including:
 - Bond hour Rep (follows up with BHR to ensure sheets have been filled submitted)
 - Public Relations/Media (checks the web site to ensure that game reports are being posted)
 - Picnic (ensures that the parent/volunteer is present the day of)
 - First Aid
 - Equipment (if applicable)

4. Bond Hour Representative:

- 5 Full bond hours are awarded for the season
- Receives player contact information from Team Manager
- Approaches all parents/guardians of players during practices/games/emails and requests assistance to fulfill all of the various bond hour positions.
- Completes the Bond Hour Form, provides each parent with a copy of the form either electronically or printed.
- Submits the bond hour form monthly to the attention of the Bond Hour Board Representative at wbscbondrep@gmail.com. The first bond hour form should be submitted by the end of the second week of June.
- Subsequent forms should be submitted by the end of the second week in July and the end of the second week in August, and a fourth once the season has wrapped up at the end.

5. First Aid Representative:

- 5 Full bond work hours will be awarded for the season.
- Attends every game.
- Must have updated/recent CPR certificate St. Johns/Red Cross or other.
- For serious injuries or other medical emergencies ie.(anaphylaxes) calls 911.
- Assists with supporting injured players as they leave/exit the field.
- Applies first aid measures to minor injuries.
- For serious injuries is responsible for completing the Player Injury Form.

6. Picnic Representative:

- 5 full bond work hours will be awarded for the season.
- Must be in attendance on the date of the year end festival.
- To qualify for full bond hours each rep must report to the Board Picnic Representative on the day of the picnic by 10am.
- Your name will be cross referenced with the name provided on the bond hour form submitted by your child's team bond hour representative.
- Job duties on the day of the picnic could include but is not limited to:
 - Setting up tables
 - Collecting cash/distributing sales tickets
 - Cooking the hotdogs/hamburgers
 - Passing out the food
 - Restocking the chips/pop/water
 - Being an attendant at one of the fun zone stations including:
 - Cotton candy
 - Slushy
 - Inflatables
 - Cleaning up after the event, putting tables and food away.
 - Ensuring the fields are free from garbage/debris

7. Equipment Representative:

- 5 full bond work hours will be awarded for the season. This position is only available for the U4-U6 Age group,
- The role of this person is to arrive 15 minutes before each game and or practice to help with setting up the nets, and then assist with dismantling them at the end of the game/practice.

8. Snack Duty:

- One work bond hour is awarded for every snack brought to a game.
- The purpose of bring snacks to games is to provide the children with a nice refreshing hydrating treat after playing hard on the field. Children enjoy the fun reward.
- Snacks can be offered to children during their half time break, or after the game is over.
- Ideal snacks are fruits/vegetable as this minimizes the risks of allergies.
- Avoid snacks which may contain nuts due to allergies.

9. Line Duty

- One work bond hour will be awarded when a parent/guardian participates in doing lines during a game.
- A parent watches the sidelines and raises a flag to indicate when the ball has crossed over the boundary lines.
- The parent may assist the referee by indicating which team player last touched the ball.
- Lines are usually offered for children U4-10, occasionally U12's as well.

10. Sponsor a Team

- If you have a business and would like to become a team sponsor you will be awarded full bond hours. Team sponsors have their logo posted on our website under the sponsor page and have their logo printed on team jerseys.

11. Recruit a Team Sponsor

- If you know a business or organization that may be interested to sponsor a team please submit their name and contact information to the Wasaga Beach Soccer Club sponsor rep. All sponsor information must be submitted to the club prior to the end of March. If your contact info leads to an official team sponsor you will be awarded full bond hours.

12. Become a Board Member

- All club executive board members are awarded full work bond hours.

Additional Work Bond Opportunities

- Please frequently check the www.wasagasoccer.com website to learn more about volunteer opportunities prior to the beginning of the soccer season. Bond hours will be awarded to any parent volunteer who assists with:
- The installation of the nets at the beginning of the season (late April early May) depending on the conditions of the fields following the spring thaw.
- Taking down the nets at the end of the season, bringing them to the storage units. (September–October)
- Registration prior to the beginning of the season. (Jan-March)
- Organize coaches bags-Jerseys and equipment prior to the beginning of the season – May

Additionally:

- If you know of a business or contact that would be interested to donate food/games/supplies to our year end picnic please forward their contact information to the club president. wbscferrari@gmail.com